



EMBASSY SUITES®

CHARLESTON AIRPORT/CONVENTION CENTER

Welcomes the Labs21 2007 Annual Conference!

On behalf of our entire staff, we appreciate the opportunity to welcome you to Charleston! We have taken every step to ensure your stay is both comfortable and memorable. Please take a moment to review the amenities offered to you as a guest of our hotel. Enjoy the Conference!

- **Complimentary Breakfast Cooked-to-Order Every Morning, located in the Hotel Atrium**
Monday – Friday 6:00am – 9:00am
Saturday – Sunday 7:00am – 10:30am
- **Complimentary Manager's Reception, located in the Hotel Atrium. Offering Complimentary Cocktails and Snacks.**
Sunday – Saturday 5:30pm – 7:30pm

RESTAURANT & LOUNGE

- **Palm Tree Grille – Restaurant Hours**
Lunch 11:00am – 2:00pm (Lunch Buffet offered Monday – Friday from 11:30am - 1:30pm)
Dinner 5:00pm – 10:00pm (Nightly)
- **Room Service**
Served 11:00am - 11:00pm (Nightly)
- **The Falls – Hotel Lounge Hours**
Drinks 12:00pm to 12:00am
Food 11:00am to 11:00pm

POOL AND FITNESS AREA

- Located in the Hotel Lobby featuring a 24 Hour Fitness Center
- Indoor Pool, Sauna and Whirlpool open 6:00am – 11:00pm

GIFT SHOP

- Located in the Hotel Lobby. Offering everything from Sundries to Clothing. Open 7:00am – 10:00pm Daily

DOWNTOWN SHUTTLE SERVICE

- Shuttle Service to Downtown Charleston at \$10.00 roundtrip per person. The Shuttle runs daily, on the hour, 10:00am – 9:00pm. See the Bellstand for Reservations. The shuttle drops off and picks-up at the Custom House on the corner of East Bay & Market Street Down Town.

MISCELLANEOUS

- Daily Dry Cleaning – Monday through Friday
- Coin Operated Laundry for guest use on the 8th Floor
- Ice and Soda Machines on all floors except 3rd, which houses a snack machine
- 24 Hour Business Center with Full-sized and Internet-Compatible Computers
- Fax Machine and copier available at the front desk. Copies are \$.15 per copy and faxed documents are \$2.00 for the first page and \$1.00 each additional page.
- High Speed Internet Access in every guest suite at \$9.95 per day